

Guidance for Observers at EAAFP MOP

1. Introduction

This guidance has been developed to help manage observer participation at EAAFP MOPs. The aim is to set clear expectations and ensure observer participation is well-aligned with available resources and logistical capacity.

2. Definition and Role of Observers

Who qualifies as an Observer:

Observers may include representatives from non-Partner organisations, academic institutions, NGOs, private sector entities, or individuals with a demonstrated interest in flyway conservation.

Role and Conduct:

Observers may, upon the invitation of the Chair, participate without the right to vote in the proceedings of any session of the Meeting of the Partners unless at least one third of the Partners present at the meeting object ([*Rules of Procedure 6.2*](#)).

Observers are expected to respect meeting protocols and refrain from interrupting formal deliberations unless explicitly invited to speak.

Seating limitations may require that no more than two observers not a Partner, body or agency be present at a session of the Meeting of the Partners ([*Rules of Procedure 7.3*](#)).

However, please note that, depending on space availability, the number of observers may be further limited to fewer than two per organisation.

3. Eligibility and Criteria for Acceptance

Eligible observers must demonstrate relevance to the MOP agenda and flyway conservation work. Acceptance is subject to venue capacity. Recognition as an observer does not imply funding support from the EAAFP or automatic approval for participation at MOP.

4. Registration Process

Bodies or agencies desiring to be represented at the meeting by observers shall submit the names of their representatives to the Secretariat at least one month prior to the opening of the session (*[Rules of Procedure 7.1](#)*).

Observers must submit a registration form by the deadline communicated by the EAAFP Secretariat. Confirmation will be issued by the EAAFP Secretariat upon approval.

5. Financial Responsibilities

Observers are fully responsible for covering their expenses, including travel, accommodation, meals, and any visa requirements. The EAAFP does not provide financial support for observers.

6. Contact Information

For queries, please contact the EAAFP Secretariat at mop12@eaaflyway.net.