



Application Form

World Migratory Bird Day (WMBD) Small Grant 2018

WMBD Small Grant 2018 for East Asian - Australasian Flyway

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1. Introduction:

The Small Grant for 2018 [World Migratory Bird Day](#) (WMBD) has been established to provide financial support to [EAAFP Partners](#) and collaborators from [EAAFP Task Forces and Working Groups](#) who plan to organize **public events and/or conservation action-oriented workshops** at national or local levels through participating in the World Migratory Bird Day. We strongly encourage EAAFP Partners and collaborators to make an application for any suitable event or development of WMBD materials in local language that aims to raise awareness on the need of conserving migratory waterbirds and the value of their habitats in East Asian – Australasian Flyway.

2. Eligibility Criteria:

EAAFP Partners who plan to organize an event to celebrate 2018 World Migratory Bird Day in the following countries: **Bangladesh, Cambodia, Indonesia, Mongolia, Myanmar, Philippines, Thailand and Viet Nam** are eligible to apply. (If you are not sure, please see [the list of EAAFP Partners](#)).

If you are not the country focal point of EAAFP, please consult and plan with EAAFP focal point of your country before you apply.

Please note that this grant is to initiate a WMBD event, not to cover the costs for the existing WMBD event expenses. Applications with similar contents (location, target participants etc.) from the previous years may not be accepted.

Note:

This form must be filled by an applicant organization only if applicant or applicant organization qualifies the eligibility criteria set for funding assistance under 2018 EAAFP WMBD Small Grants Programme.

For your budget planning, please note that approximately total 1,000 USD will be allocated to each county. The small-scale grant will be allocated on a first come first served basis, we recommend you submit the application as early as possible.

The deadline for application is **18 April 2018**. Please submit an application to Ms. Hyeseon Do, Programme Officer via email (Word or PDF document) at programme@eaaflyway.net and wmbd@eaaflyway.net.

After receipt of your application, the Secretariat will review it and then inform you of the result of your application within one or two weeks. Incomplete applications will not be processed further.

Date of Application: _____ 13 April 2018 _____

1. Applicant Contact information

| | | |
|----|--|--|
| | Name of applicant: | Pham Anh Cuong |
| a. | Name of the organization: | Biodiversity Conservation Agency |
| b. | Name(s) of the division and/or position: | Director |
| c. | Type of the organization - Government/NGO/Private Sector/Other – specify): | Government |
| d. | Email: | pacuong@yahoo.com ; phamac60@gmail.com |
| e. | Postal address: | Suite 213, Block B, Ministry of Natural Resources and Environment HeadQuarter, No. 10, Ton That Thuyet Str., Tu Liem Distr., Hanoi, Viet Nam |
| f. | Office phone numbers: | +84 4.3.795.6868 (Ext: 3109) |
| g. | (Applicant) Cell number: | |
| h. | Fax: | |
| i. | Website: | |
| j. | Additional contact person | xuandungbt@gmail.com |

If there will be more than one organization to arrange the event, please specify all above.

2. Proposed Event Plan and Expected Outcome

Please tick the relevant categories of your proposed event:

| | |
|---|---|
| Public awareness activity – local and/or national | x |
| Birdwatching - field trip | |
| Monitoring/survey – field trip | |
| Educational activity/lecture | |
| Festival | |
| Media Event | |
| Movie/video | |
| Others – specify | |

Please specify your proposed event plan and expected outcome

1. The sponsored event: Printing and disseminating the EAAFP posters about the World Migratory Bird Day (WMBD) 2018 to publish in the celebration meeting concurrently with the International Biological Diversity Day (IBD) 2018 in Viet Nam

2. Tentative time: May 2018

3. Location: 64 provinces in Viet Nam

4. Target receivers

- 08 Ramsar sites and National parks, Protected areas across the country;
- Department of Natural Resources and Environments (DONRE) of 64 provinces across the country;
- Schools and universities at 05 cities under the central governance and other big cities.
- Relevant institutes, Organizations and agencies in provinces.

5. Expected Outcomes:

- The posters of WMBD 2018 are printed and delivered to the target receivers; Using for public awareness raising in the celebration meeting of WMBD and IBD 2018;
- The understanding about the EAAFP is formulated and raised;
- The public awareness about the importance of migratory water birds and the conservation of water birds are formed and raised;
- The nominated flyway sites and other potential sites can combine with their own materials to use as promotional materials for the water birds in the Parks.

3. Proposed Event Budget Plan:

Please specify budget plan of your proposed event

Total: _____ 1500 _____ USD

Please note that ideal budget scale is approximately 1,000 USD to each country

Budget breakdown:

| | |
|--|----------|
| Printing cost (for about 1200 pieces) | 1100 USD |
| Postal cost for delivering posters to target receivers | 400 USD |

In addition, we encourage you to register your event at the following websites as well for regional and global statistics of WMBD participation. It is a quite simple form. It won't take you long to fill in the form, if you have already the information.

- Global WMBD website (<http://www.worldmigratorybirdday.org/register-your-event>)

After any of your WMBD materials are published and your awareness event is held, it is required to provide an event report (see ANNEX I). The Final Report should include copies of any materials produced under the project. Published materials should be submitted with the final report in both hard and electronic copy with suitable photographs illustrating the activities undertaken

| | |
|-----------------------|---|
| Deadline: | No later than 18 April 2018 |
| Required information: | Name of organiser, target participants, programme, outcome summary and finance supporting documents |
| Submit to: | Ms. Hyeseon Do, Programme Officer of EAAFP Secretariat at programme@eaaflyway.net and wmbd@eaaflyway.net |

ANNEX 1

Standard format for the WMBD event report

Section 1. EVENT INFORMATION (Compulsory)

1.1 Contact Information - Provide your contact information for this report

| | |
|---|--|
| Full Name | |
| Name of the organisation | |
| Name(s) of the division and/or position | |
| Type of the organisation - Government/NGO/Private Sector/Other | |
| Email | |
| Postal address | |
| Office phone numbers | |
| (Your) Cell number (optional) | |
| Fax (optional) | |
| Website (optional) | |
| Additional contact person (optional) | |
| Date of submission | |

1.2 Event Location - Where did your event take place?

| | |
|---------------------------|--|
| Name of country | |
| Name of city | |
| Name of event place/venue | |

1.3 Event Type - Check the relevant categories of your event type

| | |
|---|--|
| Public awareness activity – local and/or national | |
| Field Trip (e.g. Birdwatching) | |
| Monitoring/survey | |
| Educational activity/lecture | |
| Festival | |
| Media event (e.g. press release) | |
| Movie/video | |
| Others – specify | |

1.4 Event Organiser - Who were organiser and/or sponsor for your event?

| |
|--|
| |
|--|

1.5 Target Audience - Who were the participants for your event?

| | |
|--|--|
| School students, teachers or parents | |
| University students | |
| Researchers, scientist | |
| birdwatchers | |
| Site managers for flyway site and wetlands | |
| Decision or policy makers | |
| Media | |
| Others – specify | |

1.6 Number of Participants - How many participants were there for your event?

1.7 Outcome - What is the outcome from your event?

Any additional comment? (Optional)

Section 2. EVENT PROGRAMME (Compulsory)

Provide your event agenda, programme or discussion paper here.

Section 3. BUDGET REPORT (Compulsory)

Report here how you spent the budget you planned in the application

Section 4. SHORT SUMMARY REPORT (Compulsory)

Provide a short article about your WMBD event or activity you arranged to celebrate WMBD. The following information (venue, organiser, number and type of participants, outcome) should be included in your article. (Minimum 200 words)

Section 5. PHOTO, VIDEO & MATERIALS (Compulsory):

| | |
|---------------------|--|
| Name of Photo/Video | e.g. photo 1 or video 1 |
| Photo/Video | Please insert a photo here |
| Credit info | Please provide credit information for this photo/video |
| Link | Please provide a link of this photo/video (e.g. FB posting or Flickr link) |

Note:

- Please provide the EAAFP Secretariat with an electronic file (JPEG or PDF) of your language version of the WMBD poster for publication on the EAAFP website, and/or;
- If possible, please send by post a copy of the printed poster to the EAAFP Secretariat;
- Provide representative photographs (or even video) from events or activities with your WMBD poster.