



## Application Form

World Migratory Bird Day (WMBD) Small Grant 2018

**WMBD Small Grant 2018 for East Asian - Australasian Flyway**

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1. Introduction:

The Small Grant for 2018 [World Migratory Bird Day](#) (WMBD) has been established to provide financial support to [EAAFP Partners](#) and collaborators from [EAAFP Task Forces and Working Groups](#) who plan to organize **public events and/or conservation action-oriented workshops** at national or local levels through participating in the World Migratory Bird Day. We strongly encourage EAAFP Partners and collaborators to make an application for any suitable event or development of WMBD materials in local language that aims to raise awareness on the need of conserving migratory waterbirds and the value of their habitats in East Asian – Australasian Flyway.

2. Eligibility Criteria:

EAAFP Partners who plan to organize an event to celebrate 2018 World Migratory Bird Day in the following countries: **Bangladesh, Cambodia, Indonesia, Mongolia, Myanmar, Philippines, Thailand and Viet Nam** are eligible to apply. (If you are not sure, please see [the list of EAAFP Partners](#)).

If you are not the country focal point of EAAFP, please consult and plan with EAAFP focal point of your country before you apply.

Please note that this grant is to initiate a WMBD event, not to cover the costs for the existing WMBD event expenses. Applications with similar contents (location, target participants etc.) from the previous years may not be accepted.

**Note:**

This form must be filled by an applicant organization only if applicant or applicant organization qualifies the eligibility criteria set for funding assistance under 2018 EAAFP WMBD Small Grants Programme.

For your budget planning, please note that approximately total 1,000 USD will be allocated to each county. The small-scale grant will be allocated on a first come first served basis, we recommend you submit the application as early as possible.

The deadline for application is **18 April 2018**. Please submit an application to Ms. Hyeseon Do, Programme Officer via email (Word or PDF document) at [programme@eaaflyway.net](mailto:programme@eaaflyway.net) and [wmbd@eaaflyway.net](mailto:wmbd@eaaflyway.net).

After receipt of your application, the Secretariat will review it and then inform you of the result of your application within one or two weeks. Incomplete applications will not be processed further.

**Date of Application:** 17 April 2018

**1. Applicant Contact information**

	Name of applicant:	Srey Sunleang
a.	Name of the organization:	Ministry of Environment
b.	Name(s) of the division and/or position:	Department of Freshwater Wetlands Conservation
c.	Type of the organization - Government/NGO/Private Sector/Other – specify):	Government
d.	Email:	kamongspeu@yahoo.com
e.	Postal address:	Morodok Techo Building, Tonle Bassac, Chamkarmorn, Phnom Penh, Cambodia
f.	Office phone numbers:	(855) 16-270-280
g.	(Applicant) Cell number:	(855)77-333-456
h.	Fax:	(855) 23-216510
i.	Website:	www.moe.gov.kh
j.	Additional contact person	Mr. Pech Moran Chief of Office, Department of Freshwater Wetlands Conservation, Ministry of Environment, Cambodia

*If there will be more than one organization to arrange the event, please specify all above.*

**2. Proposed Event Plan and Expected Outcome**

*Please tick the relevant categories of your proposed event:*

Public awareness activity – local and/or national	✓
Birdwatching - field trip	✓
Monitoring/survey – field trip	✓
Educational activity/lecture	✓
Festival	✓
Media Event	✓
Movie/video	✓
Others – specify	

Please specify your proposed event plan and expected outcome

*Please include the following information; Title, Date, Location, Organiser, Target participants, Expected number of participants*

Celebration of World Migratory Bird Day (WMBD) in Anglung Pring Protected Landscape (Sarut Crane Reserve)

Date: 9<sup>th</sup> to 11<sup>th</sup> May 2018

Location: Pannasatra University of Cambodia (PUC), Phnom Penh and field trip to Anglung Pring Protected Landscape, Kampot province.

Organiser: Department of Freshwater Wetlands Conservation, Ministry of Environment in collaboration with Department of Environment of Kampot province and Pannasastra University of Cambodia (PUC)

Target participants: Government officers, rangers, university students, high school students, bird watchers, nature enthusiasts, NGOs, and local community (around 80-100 participants from Phnom Penh and 200 local students)

Specific activities:

- Training course on importance of migratory birds at Pannasastra University of Cambodia to lecturers, students majoring in environmental study, government and NGOs staff, bird watchers and other.
- Study trip to the site (Anglung Pring Protected Landscape, Kampot province) with the aim of introducing the migratory bird ecology (species habitat and threats).
- Marching in and around villages to raise awareness about WMBD
- Bird drawing competition among high school students
- Bird watching activities
- Produce and circulate the awareness materials (T-shirts, dairy, road banner, signboard, poster...).

Expected outcome:

- Distribute education materials on migratory bird to the public.
- The capacity of bird watcher in identifying shorebird will be increased.
- More people, university and high school students will be interested in migratory birds and its habitats
- Awareness material for rangers, local people and visitors will be produced and disseminated.
- Article about world migratory bird day will be broadcasted on 2 local television that can reach thousands of people.
- Article about world migratory bird day will be posted on official Facebook of ministry of environment and most of individual Facebook account who join the event.

### **3. Proposed Event Budget Plan:**

Please specify budget plan of your proposed event

Total: 7,220USD

Please note that ideal budget scale is approximately 1,000 USD to each country

Budget breakdown:

Items	Description	Unit Cost(\$)	Cost(\$)
<b>Activities 1: Training to university students</b>			
Training on migratory bird	150 US\$ x 1 time	\$150.00	\$150.00
Break time snack and water	2 US\$ x 60 participants	\$2.00	\$120.00
<b>Activities 2: Study trip to Anglung Pring Protected Landscape, Kampot province</b>			
Rental Bus (45 seats) for travel cost from Phnom Penh to Kampot	300 US\$ x 2 buses	\$300.00	\$600.00
Backdrop for the event	50 US\$ x 1 Unit	\$50.00	\$50.00
Venue for the event (chairs, stage decoration etc..)	100 US\$	\$100.00	\$100.00
Boat rental	100 US\$ x 2 boats	\$100.00	\$200.00
Breakfast for people from Phnom Penh	2 US\$ x 100 people	\$2.00	\$200.00
Lunch for people from Phnom Penh	5 US\$ x 100 people	\$5.00	\$500.00
Dinner for people from Phnom Penh	7 US\$ x 100 people	\$7.00	\$700.00
Water	5 US\$ x 30 boxes	\$5.00	\$150.00
Breakfast for local students	2 US\$ x 200 people	\$2.00	\$400.00
Souvenir for local students	2 US\$ x 200 people	\$2.00	\$400.00
Award for 20 local students (bird drawing)	5 US\$ x 20 people	\$5.00	\$100.00
<b>Activities 3: Shorebird awareness signboard and banner</b>			
Road banners	35 US\$ x 20 Unit	\$35.00	\$700.00
T-shirts	5 US\$ x 300 T-shirts	\$5.00	\$1500.00
Diary	4 US\$ x 300 Unit	\$4.00	\$1200.00
<b>Other</b>			
Broadcast through TV	50 US\$ x 2 time	\$50.00	\$100.00
Video document of the events	50 US\$ x 1 time	\$50.00	\$50.00
<b>Total</b>			<b>\$7,220.00</b>

Organization Name:	Contribution
Ministry of Environment	\$ 6,220.00
EAAFP WMBD Small Grants	\$ 1,000.00
<b>Total</b>	<b>\$ 7,220.00</b>

In addition, we encourage you to register your event at the following websites as well for regional and global statistics of WMBD participation. It is a quite simple form. It won't take you long to fill in the form, if you have already the information.

- Global WMBD website (<http://www.worldmigratorybirdday.org/register-your-event>)

After any of your WMBD materials are published and your awareness event is held, it is required to provide an event report (see ANNEX I). The Final Report should include copies of any materials produced under the project. Published materials should be submitted with the final report in both hard and electronic copy with suitable photographs illustrating the activities undertaken

Deadline:	<b>No later than 18 April 2018</b>
Required information:	Name of organiser, target participants, programme, outcome summary and finance supporting documents
Submit to:	Ms. Hyeseon Do, Programme Officer of EAAFP Secretariat at <a href="mailto:programme@eaaflyway.net">programme@eaaflyway.net</a> and <a href="mailto:wmbd@eaaflyway.net">wmbd@eaaflyway.net</a>

## ANNEX 1

### Standard format for the WMBD event report

#### Section 1. EVENT INFORMATION (Compulsory)

##### 1.1 Contact Information - Provide your contact information for this report

Full Name	
Name of the organisation	
Name(s) of the division and/or position	
Type of the organisation - Government/NGO/Private Sector/Other	
Email	
Postal address	
Office phone numbers	
(Your) Cell number (optional)	
Fax (optional)	
Website (optional)	
Additional contact person (optional)	
Date of submission	

##### 1.2 Event Location - Where did your event take place?

Name of country	
Name of city	
Name of event place/venue	

1.3 Event Type - Check the relevant categories of your event type

Public awareness activity – local and/or national	
Field Trip (e.g. Birdwatching)	
Monitoring/survey	
Educational activity/lecture	
Festival	
Media event (e.g. press release)	
Movie/video	
Others – specify	

1.4 Event Organiser - Who were organiser and/or sponsor for your event?

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1.5 Target Audience - Who were the participants for your event?

School students, teachers or parents	
University students	
Researchers, scientist birdwatchers	
Site managers for flyway site and wetlands	
Decision or policy makers	
Media	
Others – specify	

1.6 Number of Participants - How many participants were there for your event?

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1.7 Outcome - What is the outcome from your event?

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Any additional comment? (Optional)

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**Section 2. EVENT PROGRAMME (Compulsory)**

Provide your event agenda, programme or discussion paper here.
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**Section 3. BUDGET REPORT (Compulsory)**

Report here how you spent the budget you planned in the application

**Section 4. SHORT SUMMARY REPORT (Compulsory)**

Provide a short article about your WMBD event or activity you arranged to celebrate WMBD. The following information (venue, organiser, number and type of participants, outcome) should be included in your article. (Minimum 200 words)

**Section 5. PHOTO, VIDEO & MATERIALS (Compulsory):**

Name of Photo/Video	e.g. photo 1 or video 1
Photo/Video	Please insert a photo here
Credit info	Please provide credit information for this photo/video
Link	Please provide a link of this photo/video (e.g. FB posting or Flickr link)

**Note:**

- Please provide the EAAFP Secretariat with an electronic file (JPEG or PDF) of your language version of the WMBD poster for publication on the EAAFP website, and/or;
- If possible, please send by post a copy of the printed poster to the EAAFP Secretariat;
- Provide representative photographs (or even video) from events or activities with your WMBD poster.